

Appendix 12(c) – Cover Memorandum for Federal Register Notice to Recruit Members
FINAL – May 30, 2013

MEMORANDUM FOR: Daniel J. Basta
Director, Office of National Marine Sanctuaries

THROUGH: John A. Armor
Deputy Director, Office of National Marine Sanctuaries

FROM: *[Name]*
National Marine Sanctuary Advisory Council Coordinator

SUBJECT: *Federal Register* Notice to Recruit New Members and Alternates
for *[enter number]* National Marine Sanctuary Advisory Councils

Attached for your review and signature is a *Federal Register* notice requesting applications for vacant seats on *[enter number]* of the 14 advisory councils in the National Marine Sanctuary System. The following is a list of the vacant seats, and positions (i.e., member or alternate), for which advisory council applications are being sought:

- Channel Islands National Marine Sanctuary: *[enter seat (positions)]*
- Cordell Bank National Marine Sanctuary: *[enter seat (positions)]*
- Florida Keys National Marine Sanctuary: *[enter seat (positions)]*
- Flower Garden Banks National Marine Sanctuary: *[enter seat (positions)]*
- Gray’s Reef National Marine Sanctuary: *[enter seat (positions)]*
- Gulf of the Farallones National Marine Sanctuary: *[enter seat (positions)]*
- Hawaiian Islands Humpback Whale National Marine Sanctuary: *[enter seat (positions)]*
- Monitor National Marine Sanctuary: *[enter seat (positions)]*
- Monterey Bay National Marine Sanctuary: *[enter seat (positions)]*
- National Marine Sanctuary of American Samoa: *[enter seat (positions)]*
- Olympic Coast National Marine Sanctuary: *[enter seat (positions)]*

- Northwestern Hawaiian Islands Coral Reef Ecosystem Reserve: [enter seat (positions)]
- Stellwagen Bank National Marine Sanctuary: [enter seat (positions)]
- Thunder Bay National Marine Sanctuary: [enter seat (positions)]

Superintendents and advisory council coordinators are aware that, upon publication of the *Federal Register* notice, that they should use extensive notice in local media to inform the public of these vacancies. All of the abovementioned sites will accept applications for the vacancies until [enter March 31, June 30, September 30 or December 31].

Attachment

Cc: [name], Superintendent, [site] National Marine Sanctuary
[name], Advisory Council Coordinator, [site] National Marine Sanctuary